Kathmandu University

Dhulikhel

**Application Form**

**Paper Presentation Grant**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **A. Applicants Personal Information** | | |  |  |  |
| Faculty Name | |  | Position |  |  |
| Department | |  | School |  |  |
| **B. Information about the Paper and travel** | | | | |  |
| Title of paper |  | | | |  |
|  | | | |  |
| Authors |  | | | |  |
| Name of the Program |  | | Type of Program | A. Conference  B. Other |  |
|  |
| Organizer |  | |  |  |  |
| Venue: Country |  | | Place |  |  |
| Program Date (Travel date) | …………….…………….…….From…………..………………….. | |  |  |  |
|  |  |  |
|  | I, hereby undertake and affirm that  1. The substance of the research presentation being presented is based on the original research conducted by me/us and has been conducted in the University | |  |  |  |
|  |  |
| **Signature of the Applicant** |  | |  |  |  |
| **Recommendation from HOD/Dean/CAO** | I confirm that the research work is conducted in Kathmandu University and recommend / reject for the Grant. | | As per Semester Plan | Yes / No |  |
| Name | Signature of HOD | | |  |  |
| **Attachments:** | 1. Complete Application  2. Copy of Abstract  3. Invitation letter from the Organizer | |  |  |  |
|  | After completion of travel you MUST submit the following:  a. Travel Report :  b. A copy of the full research article (both in soft and hard copy)  c. Certificate of Program attended (if applicable)  Then only 50% of the amount will be disburse | | | |  |
|  |
| **Approval Dean/Registrar** | **Date :** | |  |  |  |

Account Section : …………………………………. School – please pay Rs. 45,000 as per the provision of Paper Presentation Grant for International Conference (Executive Council dated 20 Shrawan 2075)