Kathmandu University

Dhulikhel

**Application Form**

**Paper Presentation Grant**

|  |  |  |  |
| --- | --- | --- | --- |
| **A. Applicants Personal Information**  |  |  |  |
| Faculty Name |  | Position |  |  |
| Department |  | School |  |  |
| **B. Information about the Paper and travel** |  |
| Title of paper |  |  |
|  |  |
| Authors |  |  |
| Name of the Program |  | Type of Program | A. ConferenceB. Other |  |
|  |
| Organizer |  |  |  |  |
| Venue: Country |  | Place |  |  |
| Program Date (Travel date) | …………….…………….…….From…………..………………….. |  |  |  |
|  |  |  |
|  | I, hereby undertake and affirm that1. The substance of the research presentation being presented is based on the original research conducted by me/us and has been conducted in the University  |  |  |  |
|  |  |
| **Signature of the Applicant** |  |  |  |  |
| **Recommendation from HOD/Dean/CAO** | I confirm that the research work is conducted in Kathmandu University and recommend / reject for the Grant. | As per Semester Plan  | Yes / No |  |
| Name |  Signature of HOD |  |  |
| **Attachments:** | 1. Complete Application2. Copy of Abstract3. Invitation letter from the Organizer |  |  |  |
|  | After completion of travel you MUST submit the following:a. Travel Report :b. A copy of the full research article (both in soft and hard copy) c. Certificate of Program attended (if applicable) Then only 50% of the amount will be disburse  |  |
|  |
| **Approval Dean/Registrar** | **Date :** |  |  |  |

Account Section : …………………………………. School – please pay Rs. 45,000 as per the provision of Paper Presentation Grant for International Conference (Executive Council dated 20 Shrawan 2075)